



北京師範大學 党委学生工作部

# 雪绒花基金审核流程 (学部院系)

学部院系：进入学生工作管理系统后，选中左侧导航栏中的“学生活动基金管理——雪绒花基金——基金申请/总结”并进入学院审核状态下即可对基金进行审批。

The screenshot displays the 'Student Work Management System' (学生工作管理系统) interface. The top navigation bar includes the Beijing Normal University logo and the system name. The left sidebar lists various functions, with 'Fund Application' (基金申请) highlighted in red. The main content area shows the 'Fund Application' (基金申请) page, which is currently in the 'College Review' (学院审核) state, also highlighted in red. The page includes a breadcrumb trail: '学生工作 > 常用功能 > 学生活动基金管理 > 雪绒花基金 > 基金申请'. Below the breadcrumb, there are tabs for '填写信息', '学院审核', '学校审核', '已公示', '不通过', and '全部'. A toolbar contains buttons for '新建', '修改', '删除', '保存', '导出', '同意', '不同意', '返回修改', '下载申请表', and '搜索'. A table lists application records with columns for '姓名', '学号', '学生类别', '院系所', '申请批次', '院系意见', '活动名称', and '活动负责人'. The first row shows a student with ID '20...' and '测试' as the activity name and responsible person. The bottom of the page features a pagination control showing '20' items per page and '1 / 1' total pages, with a note '每页 20 条, 共 1 条'.

	<input type="checkbox"/>	姓名	学号	学生类别	院系所	申请批次	院系意见	活动名称	活动负责人	
1	<input type="checkbox"/>		20...	本科生	教育学部	202009		测试	测试	测试

学部院系：学部院系管理员选择待审核申请后，点击下载申请表按钮，可查看对应申请的申请表；在学院意见处双击鼠标左键，可录入院系意见；最后可点击同意/不同意按钮对申请进行审核（同意则申请进入学校审核状态；不同意则进入不通过状态，对应基金申请失败）。如需退回修改，点击返回修改按钮，输入退回原因并确认，申请将退回至填写信息状态。

The screenshot shows the 'Fund Application' (基金申请) interface in the Student Work Management System. The top navigation bar includes the university logo and the system name. The left sidebar lists various functions, with 'Student Activity Fund Management' (学生活动基金管理) expanded to show 'Fund Application' (基金申请). The main content area features a breadcrumb trail: 'Student Work > Common Functions > Student Activity Fund Management > Snowflake Fund > Fund Application'. Below the breadcrumb are tabs for 'Fill Information', 'College Review', 'School Review', 'Publicized', 'Not Passed', and 'All'. A toolbar contains buttons for 'New', 'Edit', 'Delete', 'Save', 'Export', 'Agree', 'Disagree', 'Return for Modification', 'Download Application Form', and 'Search'. A table lists application records with columns for 'Name', 'Student ID', 'Student Type', 'Department', 'Application Batch', 'Department Opinion', 'Activity Name', and 'Activity Responsible Person'. The first record is highlighted, and its 'Department Opinion' cell is double-clicked. The bottom of the page shows a pagination control indicating '1 / 1' records and '20 items per page, total 1 item'.

	姓名	学号	学生类别	院系所	申请批次	院系意见	活动名称	活动负责人	
1			本科生	教育学部	202009		测试	测试	测试